

# HERITAGE

BANK OF COMMERCE®

*HOA Specialty Banking*

Welcome to our expanded AutoPay Service. We have made enrolling in AutoPay easy, with our web-based streamlined payment portal. In addition to and ACH debit to your bank account, you may also use a debit or credit card. Convenience fees apply when using a debit or credit card.

**Register, for easy access to payment portal in the future**

## Find Your Account

(1) Client ID	(2) Assoc ID	(3) Account #		
ID #	Property	Account Number	Date Due	Amount Due
1234	RSB	123456789	APR 12, 2007	\$221.32
Make check payable to:			After This Date	Pay This Amount
Association Name			APR 21, 2007	\$232.39
RICHARD SAMPLE 123 MAIN ST ANYTOWN, NC 12345-1234			Please include a coupon with every payment.	
				

Please enter the following information found on your payment coupon. See the Coupon Document Example for help locating your information.

**Payments may take up to 3 business days to credit your association account.**

Client ID

Association ID

Account #

**SEARCH**

[Already Registered? Login Here](#)

Create a PIN, and access portal easily with email and PIN in the future:



## Enter your Email and 4 digit PIN to login to your Portal

Email Address

Enter Your 4 Digit Pin

**LOGIN**


Remember Email


**RESET MY PIN**


Manage your payment easily in the payment portal


Kimberly Bohn  
GREEN OAKS 1 (171)

Make a Payment      Contact

 Payment History

 Payment Methods

 My Settings

 Notifications

**Setting up an ACH (AutoPay) Payment Method Type.**

Select Payment Method Type

Bank Account

Bank Account Holder Name

Kimberly Bohn

Routing Number

Bank Account Number

Confirm Account Number

Account Type

Checking Account

**SAVE BANK ACCOUNT**

**- Bank Account Fee Info -**  
Using a bank account to make a payment is free.

[BACK](#)

**Setting up Debit or Credit Card Payment Method Type**

Select Payment Method Type

Debit or Credit Card

Cardholder Name

Kimberly Bohn

Card Number

●●●● ●●●● ●●●● ●●●●

Expiration Date

MM/YY

**SAVE CARD**

**- Debit Card Fee Info -**  
A \$4.95 convenience fee will be applied at the time of payment.

**- Credit Card Fee Info -**  
A 2.95% service fee will be applied at the time of payment.

[BACK](#)

# HERITAGE BANK OF COMMERCE®


*HOA Specialty Banking*

## Making a Recurring Payment

New Scheduled Payment

Account #  
1

Payment amount:  
**\$0.00**

Select Pay Method:  
 **Checking #6789** ✓  
Fee: None  
Kimberly Bohn

Add New Payment Method

Frequency:  
Please select a frequency type  
You have to select a frequency type

Select Start Month:  
2017 - November

Select End Month:  
 No end date  
 Dec 2018

Day of Month To Pay:  
29


Don't Worry - We'll email you a reminder before each scheduled payment

CREATE SCHEDULED PAYMENT

## Confirming a Payment

Payment Type:	Payment
Payment Amount	\$100.00
eChecks/ACH Fee	\$0.00
<b>Total</b>	<b>\$100.00</b>
Pay Method	Checking #6789

**CONFIRM**

 This is a Secure Payment  
By clicking confirm you agree to the [terms](#)

You may also make one-time payments in addition to your recurring AutoPay payment when needed for things like pool keys, special assessments, fines, etc.

### Making a One-Time Payment

Account #  
1

Payment Amount  
**\$ 0.00**

Select Payment Method

+ Add a Payment Method  
Easiest Option - Add Your Debit Card

[BACK TO MY PORTAL](#)

### Confirming a Payment

Payment Type:	Payment
Payment Amount	\$100.00
eChecks/ACH Fee	\$0.00
<b>Total</b>	<b>\$100.00</b>
Pay Method	Checking #6789

**CONFIRM**

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